

PERMANENT SIGN

Village of Carol Stream

500 N. Gary Avenue, Carol Stream, IL 60188
Tel: 630-871-6230 Fax: 630-665-1064

CHECKLIST

Completed by Permit Applicant and reviewed by Community Development Staff at submittal.
Additional items required will be circled by Community Development Staff.

- _____ Completed **Application For Sign Permit**
- _____ Two (2) copies of the drawing of the proposed **wall** sign including its exact dimensions and the dimensions of the wall or façade where it will be located; **OR**
- Two (2) copies of the drawing of the proposed **ground** sign including its exact dimensions and two (2) copies of a plat of survey showing the location where it will be located with dimensions to the property lines
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Completed by Community Development Staff:

- _____ All documentation required for the permit application has been submitted.
- _____ Items circled have not been properly submitted and we are returning your submittal for completion of these items.

Building permit submittal checked by: _____

For questions regarding building permit requirements for a Permanent Sign, please contact the Village of Carol Stream Community Development Department at (630)871-6230.

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Permanent Wall Sign Installation Requirements

MAXIMUM SIGN AREA

Wall signs are limited to an area equal to the percentage allowed per facade in each zoning classification.

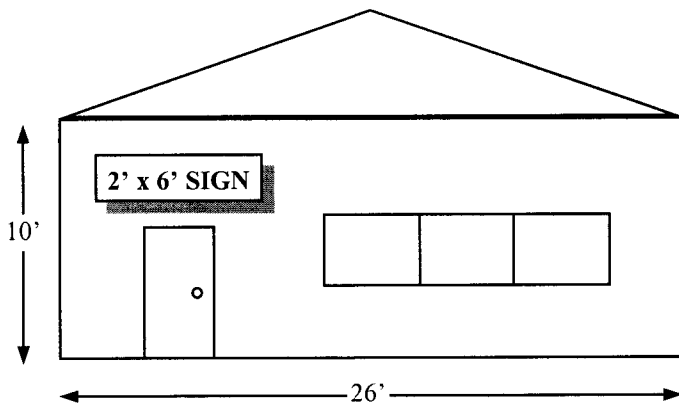
If there are multiple signs per facade, the area calculation must include the total area of each sign plus the area between each sign. Also, the placement of all signs cannot extend above or below the largest sign.

Wall Sign Area Limitations*

Zoning Classification	Maximum Percent of Facade Area Covered
B-1, B-2, or B-3	10%
B-4	8%
I	12%

*Sign Code contains additional regulations that may apply to the total area of signage allowed on any premises.

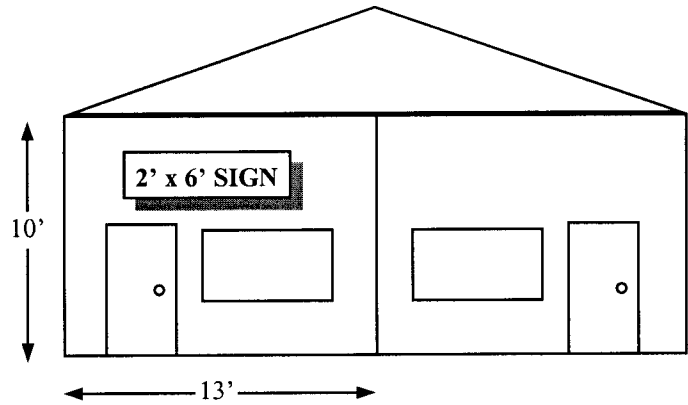
Single Tenant Building



Building Facade Area = 26' x 10' = 260 s.f.
Sign Area = 2' x 6' = 12 s.f.
Percent of Facade Area Covered = 12 s.f. ÷ 260 s.f. = 4.6%

Maximum Percent of Facade Area Covered Varies by Zoning Classification

Multi-Tenant Building



Facade Area of Occupied Space = 13' x 10' = 130 s.f.
Sign Area = 2' x 6' = 12 s.f.
Percent of Facade Area Covered = 12 s.f. ÷ 130 s.f. = 9.2%

Maximum Percent of Facade Area Covered Varies by Zoning Classification

-A Permit is Required Before Any Sign is Erected or Modified-