

Do Not Write in This Space

Date Submitted: _____

Fee Paid: _____

Village of Carol Stream

500 N. Gary Avenue • Carol Stream, IL 60188

630/871-6230 • FAX 630/665-1064

e-mail: comdevelop@carolstream.org ▪ website: www.carolstream.org

FORM F

EASEMENT ENCROACHMENT APPLICATION

1. Name of Applicant _____ Phone _____

Address _____ Fax _____

Name of Owner _____ Phone _____

(required if other than applicant)

Address _____ Fax _____

2. Common Address/Location of Property _____

3. Please indicate the type and size (provide dimensions) of the structure that is the subject of this application.

4. Please indicate the type of easement into which you are requesting to encroach upon (public utility, drainage or both).

5. Please explain the background of your request for approval to allow a structure to encroach within an easement.

6. Have you explored other options as opposed to locating the structure in the easement? For example, have you considered moving the object out of the easement if it is an existing structure?

7. Petitioner Certification

I have received a copy of the easement encroachment process handout. I understand that prior to this request being forwarded to the Village Board for a final decision, I must sign and return to the Village the Terms of Approval letter. I will be informed of the time and date of the Village Board meeting at which my request will be decided, and my attendance at this meeting is required.

Print Name

Signature

Date